



# बामर लॉरी इन्वेस्टमेंट्स लिमिटेड

(भारत सरकार का एक उद्यम)

## Balmer Lawrie Investments Ltd.

(A Government of India Enterprise)

पंजीकृत कार्यालय :  
21, नेताजी सुभाष रोड  
कोलकाता - 700 001  
फोन : (91) (033) 2222 5227  
Regd. Office :  
21, Netaji Subhas Road  
Kolkata - 700 001  
Phone : (91)(033) 2222 5227  
CIN : L65999WB2001GOI093759

### 100 Days Campaign, "Saksham Niveshak" from 28<sup>th</sup> July, 2025 to 6<sup>th</sup> November, 2025 for KYC, Bank mandates and other related updations and shareholder outreach to prevent Transfer of Unpaid/Unclaimed dividends to IEPF

Dear Shareholder(s),

This has reference to Circular bearing reference no. – Computer No.284174 & E-file no. 30/06/2025-IEPFA dated 16<sup>th</sup> July, 2025 issued by Investor Education and Protection Fund Authority, Ministry of Corporate Affairs, Government of India regarding 100 Days Campaign - "Saksham Niveshak".

In furtherance to the aforesaid Circular, the Company is also playing its humble part. Thereby, focusing on the Shareholders of the Company, whose dividends have remained unclaimed.

The shareholders may note that this campaign has been started specifically to reach out to the shareholders to update their KYC, Bank mandates, contact information, etc.

**The time period of the campaign cycle - 28<sup>th</sup> July 2025 to 6<sup>th</sup> November, 2025.**

In this regard, all the shareholders are encouraged to:

- **Immediately update their KYC, Bank Mandates, Contact information and other details** in their Folio/Demat account and
- **Claim dividends** from Financial Year 2017–18 onwards to prevent the transfer of the unclaimed dividend and equity shares to Investor Education and Protection Fund Authority.

All the Shareholders of the Company, who are holding shares in physical mode are requested to download the form(s) from the below mentioned weblink:

[https://www.blinv.com/admin/uploads/Point\\_1.pdf](https://www.blinv.com/admin/uploads/Point_1.pdf)

The Members are requested to submit the duly filled and signed KYC form(s) along with the requisite documents to the office of M/s. C B Management Services Private Limited, Registrar and Share Transfer Agent of the Company at the below mentioned address:

Name: M/s. C B Management Services Private Limited  
Unit: Balmer Lawrie Investments Limited

Address: Operations Office - Rasoi Court, 5<sup>th</sup> Floor, 20, Sir R.N. Mukherjee Road,  
Kolkata-700001

Phone No.: 033 6906 6200

E-mail: [rt@cbmsl.com](mailto:rt@cbmsl.com)

Website: <https://cbmsl.com/>

Further, the Shareholders of the Company, who are holding shares in dematerialized mode are requested to contact their respective Depository Participant (DP) to update their KYC details and also contact M/s. C B Management Services Private Limited, Registrar and Share Transfer Agent of the Company to claim unpaid/unclaimed Dividend as per the contact details provided herein.

The relevant Circular dated 16<sup>th</sup> July, 2025 is attached as '**Annexure-A**' for your ready reference.

In case of any further query, you may also contact the Company Secretary and Compliance of the Company at the e-mail id: [lahoti.a@balmerlawrie.com](mailto:lahoti.a@balmerlawrie.com).

We strongly encourage all shareholders to take advantage of this opportunity.

**For Balmer Lawrie Investments Limited**

Sd/-

Abhishek Lahoti

Company Secretary and Compliance Officer

**Computer No.284174**  
**E-file no. 30/06/2025-IEPFA**  
**Investor Education and Protection Fund Authority**  
**Ministry of Corporate Affairs**  
**Government of India**

Ground Floor, Jeevan Vihar Building,  
Sansad Marg, New Delhi-110001

Dated: 16/07/2025

To  
The Nodal Officer

**Subject: Request to Initiate 100 Days Campaign - "Saksham Niveshak" - for KYC and other related Updations and Shareholder Engagement to Prevent Transfer of Unpaid/Unclaimed Dividends to IEPF- regarding**

Dear Sir/Madam,

With reference to the meeting recently held with the Nodal Officers of stakeholder companies through video conference on April 28, 2025 regarding the organisation of *Niveshak Shivir* for facilitating the direct transfer of unclaimed/unpaid dividends to rightful claimants by companies.

The primary aim of this Shivir was to provide a platform for investors to:

- Resolve issues related to unclaimed dividends and shares.
- Update their KYC and nomination details.
- Promote transparency and investor empowerment by ensuring direct claims processing without third parties.

**In this regard, as per Section 124(2) of the Companies Act, 2013** *“The company shall, within a period of ninety days of making any transfer of an amount under sub-section (1) to the Unpaid Dividend Account, prepare a statement containing the names, their last known addresses and the unpaid dividend to be paid to each person and place it on the web-site of the company, if any, and also on any other web-site of the company, if any, and also on any other web-site approved by the Central Government for this purpose, in such form, manner and other particulars as may be prescribed.”*

**As per the provisions of Section 124(5) of the Companies Act, 2013** *“Any money transferred to the Unpaid Dividend Account of a company in pursuance of this section which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the company along with interest accrued, if any, thereon to the Fund established under sub-section (1) of section 125 and the company shall send a statement in the prescribed*

*form of the details of such transfer to the authority which administers the said Fund and that authority shall issue a receipt to the company as evidence of such transfer.”*

Further as per **Section 124(6)**: *“All shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the company in the name of Investor Education and Protection Fund along with a statement containing such details as may be prescribed.”*

In addition to above, SEBI has issued clarifications regarding processing investor requests and updating KYC details through various circulars, including:

- **SEBI/HO/MIRSD/POD-1/P/CIR/2023/70** (May 17, 2023)
- **SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/687** (December 16, 2021)

In line with the objectives of the Niveshak Shivir and IEPFA's broader drive for investor education and facilitation, we propose the launch of a **100 Days Campaign - "Saksham Niveshak"** - targeting shareholders whose dividends have remained unclaimed.

This campaign should focus on the following key actions:

- **Proactive Engagement:** Reach out to shareholders to update their KYC, bank mandates, and contact information.
- **Transfer to IEPFA:** Dividend is paid to the rightful claimant, so that the transfer of shares to IEPFA is not required, by ensuring all eligible shareholders make updation to their KYC.
- **Dividend from Company:** Enable shareholders to receive their rightful claims directly from the Company.

Considering the above, you are requested to initiate the 100-Day Campaign from **28<sup>th</sup> July, 2025 to 6<sup>th</sup> November, 2025**, and to submit an **Action Taken Report** indicating the steps undertaken during this period. The format for the report is enclosed for your reference.

  
 (Lt. Col. Aditya Sinha)  
 General Manager, IEPF Authority