



Registered Office: 21, Netaji Subhas Road, Kolkata – 700 001

CIN: L65999WB2001GOI093759

Telephone No: 033 22225227

Email: lahoti.a@balmerlawrie.com

Website: www.blinv.com

Notice of the 19th Annual General Meeting (AGM) and E-voting Information

The 19th Annual General Meeting (AGM) of the Members of Balmer Lawrie Investments Ltd. (“the Company”) will be held on Friday, 25th September, 2020, at 4.00 p.m. through Two - way Video Conferencing (“VC”) or Other Audio-Visual Means (“OAVM”) without members attending the meeting physically, in compliance with the applicable provisions of the Companies Act, 2013 and the allied Rules made thereunder, read with General Circular No. 14/2020 dated April 08, 2020, General Circular No. 17/2020 dated April 13, 2020 & General Circular No. 20/2020 dated May 5, 2020 and other applicable circulars issued by the Ministry of Corporate Affairs (“MCA”) (collectively referred to as ‘MCA circulars’) and the Securities and Exchange Board of India (SEBI) Circular dated 12th May, 2020 to transact business set out in the notice calling the AGM.

In compliance with the said MCA Circulars and SEBI Circular, the Notice of the AGM and Annual Report for the Financial Year 2019-20 will only be sent through electronic mode to all those members whose email ids are registered with Company/Depository Participant(s) and the same shall also be available on the website of the Company at <https://www.blinv.com/> and also on the website of the Stock Exchanges where the Equity Shares of the Company are listed i.e. www.bseindia.com and www.cse-india.com and the Notice will also be available on the website of National Securities Depositories Limited (NSDL) (agency for providing the e-Voting facility) on <https://www.nsdl.co.in/>.

Voting for items to be transacted in the Notice to this AGM shall be only through remote electronic voting process or electronic voting during the AGM. The detailed procedure/instruction are contained in the Notice of the 19th AGM.

Manner in which the members who are holding shares in physical form or who have not registered their email addresses with the company can cast their vote-

The members who are holding shares in physical form or who have not registered their email addresses with the Company can cast their vote through remote e-voting or through the e-voting system during the AGM as per the instructions contained in the aforesaid notice of the 19th AGM.

Manner of registering email addresses with the Company-

Members who have not registered their email addresses with the Company are requested to contact CB Management Services (P) Ltd. Unit - Balmer Lawrie Investments Ltd., the Registrar & Share Transfer Agent (RTA) of the Company on or before 18 September 2020 (EOD) at:

- i. P-22, Bondel Road, Kolkata – 700 019,
- ii. Ph: 91 33 40116700,
- iii. email id: rta@cbmsl.com



for registering their email addresses.

Further, Members are requested to notify on or before 18th September, 2020 (applicable for shareholders holding shares in physical mode) the following to CB Management Services (P) Ltd. at details as mentioned aforesaid regarding:

- a. Any Change of address (including pin code), mandate, etc.
- b. Particulars of bank account number, IFSC and MICR code, name and address of the bank alongwith original cancelled cheque which shall bear the name of the securities holder failing which securities holder shall submit copy of bank passbook/statement attested by the bank.
- c. Copy of self-attested PAN Card, if not already provided.
- d. Members who are holding Shares in electronic form may note that bank particulars registered with their respective Depository Participants (DPs) will be used by the Company for electronic credit / dispatch of dividend. The Company or its RTA cannot act on any request received directly from the Members holding Shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised by the Members concerned to their respective DPs. Any such changes effected by the DPs will automatically reflect in the Company's subsequent records.

Members are requested to quote the ledger Folio or client ID and DP ID numbers in all communications addressed either to the Company or to RTA.

Book Closure - Notice is also hereby given, that pursuant to the provisions of the Companies Act, 2013 read with Rules made thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended), the Register of Members and the Share Transfer Books of the Company shall remain closed from Saturday, 19th September, 2020 to Friday, 25th September, 2020 (both days inclusive) for the purpose of distribution of dividend for the Financial Year ended 31st March, 2020.

Voting – Voting for items to be transacted in the Notice to this AGM shall be only through remote electronic voting process or electronic voting during the AGM. The remote e-voting period begins on Monday, 21st September 2020 at 09:00 A.M. and ends on Thursday, 24th September 2020 at 5:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date of 18th September, 2020 (end of day), may cast their vote electronically.

Dividend - Upon declaration by the members, dividend for the Financial Year 2019-20 shall be paid to those shareholders who are holding shares of the Company as on 18th September, 2020 (End of Day) within the statutory time limit of 30 days from the date of such declaration.

Place: Kolkata
Date: 28th August, 2020

For Balmer Lawrie Investments Limited
Abhishek Lahoti
Company Secretary
ACS 25141